



## Alderney Theatre Group Rules

### *The name of the Organisation*

The club shall be known as **Alderney Theatre Group (ATG)**

### *Its legal status*

Registered Charity No. **CH 488** - an unincorporated association.

### *Its purpose and mission/objective*

The purpose of ATG is to stage theatrical productions and encourage, support and promote interest in drama and develop performing arts on the island of Alderney.

### *Arrangement governing its dissolution*

The ATG will be run by a committee, decisions of the committee will be made by simple majority of the committee members present at the meeting when decisions are made.

In the event of dissolution of ATG this will be agreed by committee, and any surplus Assets and Cash will be transferred to a charity with similar aims and objectives.

### *Rules governing the administration of its assets*

The Assets of ATG will be managed by the committee. The Bank Accounts will be managed by the Treasurer for which a sole signature will suffice.

### *Rules governing the amendment of its constitution or other governing document*

The rules of ATG can be updated and amended by simple majority of the committee

The members of ATG shall all rank equally, for voting purposes at the AGM or any EGM. One member one vote.

## ***Members or Membership***

Members are deemed to be members for the year of their subscription. Members will cease to be a member 6 months after the year end if their subscription is not renewed.

## ***Membership rules such as eligibility, suspension and expulsion***

If Members have issues to raise re ATG they can ask the Chair of the committee to convene an EGM to discuss the matter. The discretion to call an EGM will be decided by majority decision of the committee. If the committee decide not to call an EGM that is the final decision.

## ***Rules concerning frequency of any proceedings at members' meetings, including provision for quorum and voting***

ATG will have an AGM once a year to receive a report from the Chair and to approve the accounts. Notice for an AGM or an EGM shall be 60 days. Committee meetings will be held as and when required subject to 24 hours' notice. This notice period can be waived

## ***The annual financial statements should not be independently audited or examined***

No audit will be required of the accounts presented to the AGM.

## ***The rights of members to see the annual financial statements***

If a member wishes to see further information on the financial position of ATG then such requests must be made in writing to the Chair of the committee and stating the reason the information is requested. It will be at the Committee's sole discretion if it wishes to release such information.

## ***MANAGING OFFICIALS***

### ***The process by which the members of the governing body are determined, including minimum number of managing officials***

The Committee will have a minimum of two and no more than 6 members.

## ***Duties and powers of the Chair***

The Chair's role is to lead the committee, ensure the smooth running of the meetings including the AGM. The Chair leads the committee and the AGM.

## **Duties and powers of the Secretary**

The Secretary will ensure meetings including the AGM are properly administered and that appropriate minutes are taken. The Secretary should also ensure that membership records are up to date and correctly recorded.

## **Duties and powers of the Treasurer**

The Treasurer oversees the financial affairs are properly maintained and to produce the accounts for the AGM.

There shall be no restriction on the terms of office for a committee member, and they may be re-elected at the any AGM.

Any conflicts of interested must be reported to the committee and recorded in the minutes.

Any committee member maybe dismissed by simple majority of the committee, the said committee member shall not have a vote in these circumstances.

No committee member shall receive any remuneration for serving on the committee.

The Committee must comprise of Alderney Residents.

The committee is responsible for the implementation of ATG's purpose and must act with integrity and probity at all times. The committee has a duty to review the activities of ATG to ensure that financial position of the club is sufficient to achieve its purpose.

## **Rules concerning frequency of, and proceedings at, meetings of governing body, including provisions for quorum and voting**

Committee meetings will take place at least twice a year and can be attended remotely by Phone or video link, any committee member attending by phone or video link shall have full voting rights as if attending in person.

The Committee will be quorate when 4 or more members are present unless the committee is less than 4 when all committee must be present to be quorate. Votes taken by a simple majority of committee members present shall be binding on those who did not attend. If a case of conflict is reported, the committee member conflicted must stay silent and not vote on the matter.

Notice of meetings including the AGM should be in writing although this maybe verbal for committee meetings. Whenever possible the agenda should be included in such notice.

Voting at the AGM shall be by simple majority

Alderney, 26 November 2025

C.J. Newton

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Dave Sanderson

L. Woodnutt



## Alderney Theatre Group Rules

### AMENDMENT TO THE ALDERNEY THEATRE GROUP RULES:

1 For the avoidance of doubt the Treasurer must be unconnected to any other role in the ATG

2 Duties and powers of the ATG committee, include-

- (a) a requirement for committee members to be persons of integrity and probity who have suitable and appropriate skills and experience
- 2. (b) a duty to act in good faith at all times, with a general duty of care
- 3. (c) a duty to act only in accordance with the powers afforded by the Constitution
- (d) a duty to ensure that there are measures in place to enable the organisation to achieve its purpose and mission or objectives effectively, to fulfil its other obligations under its constitution and to discharge any legal obligations to which it is subject
- (e) a duty to review the activities of the organisation, as well as its own performance, from time to time to ensure that the organisation continues to achieve its purpose and mission or objectives effectively, to fulfil its other obligations under its constitution, and to discharge any legal obligations to which it is subject, as required by regulation 11
- (f) a duty to take all reasonable measures with the objective of ensuring that the financial position of the organisation is satisfactory and prudent for the purposes of the organisation's mission or objectives

Alderney, 3 December 2025

Jane Granard

  
C.J. Nason

  
Mel Smith